Asia Pacific Stroke Organisation (APSO)
Funding Application form for CME Programs
(The applicant should apply at least 4-6 months prior to the suggested CME workshop.)

A. Organisation Contact Information*:

<table>
<thead>
<tr>
<th>Society Name:</th>
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<tbody>
<tr>
<td>Country:</td>
<td></td>
</tr>
<tr>
<td>Organisation Address:</td>
<td></td>
</tr>
<tr>
<td>Organisation Website:</td>
<td></td>
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</table>

*Applicant must be an APSO member society

B. Applicant Contact Information:

<table>
<thead>
<tr>
<th>First Name:</th>
<th>Last Name:</th>
<th>Title: Mr/Ms/Dr/Prof (Please circle as appropriate)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position in Society:</td>
<td></td>
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<tr>
<td>Email:</td>
<td></td>
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<tr>
<td>Fax:</td>
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<td></td>
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<tr>
<td>Phone no.</td>
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</table>

Applicant’s Academic/Professional Affiliations:

<table>
<thead>
<tr>
<th>Street Address:</th>
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<tbody>
<tr>
<td>City:</td>
<td>State/Province:</td>
</tr>
<tr>
<td>Postal Code:</td>
<td>Country:</td>
</tr>
<tr>
<td>Phone (Include Country Code):</td>
<td>Phone:</td>
</tr>
<tr>
<td>Email Address:</td>
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C. Details of proposed program

Official Title of Meeting ______________________________________________________________

(Please tick one)
☐ Stand alone local program ☐ Part of larger local conference

Type of activities (please tick one of the below):
☐ Course ☐ Lecture
☐ Seminar ☐ Symposium ☐ Workshop

Proposed Date: from __/__/____ (DD/MM/YYYY) to __/__/____ (DD/MM/YYYY)

Proposed registration fees in USD: _____________

Total number of days: _______ Program schedule in each day (e.g. 9am – 5pm):

How often is the meeting held?
☐ Once ☐ Monthly ☐ Annually ☐ Other (please explain):

Location of Meeting: ______________________________________________________________

City _______________________________ Country: _________________________________

Aim of the program: __________________________________________________________________

Program Audience Information

Please identify the target audience of the APSO CME program that you are proposing:
(may tick more than one of the below):

☐ General Neurologists ☐ Primary Care Physicians ☐ Post-Doctoral Fellows
☐ Physicians in Training ☐ Researchers ☐ Nurses/Health Professionals
☐ Others(please specify) ☐ Rehabilitation Physicians

Expected number of Attendees: _______________________________________________________

Language and Course Design

Language in which the program will be presented: _________________________________

Will translation of program materials be necessary? ☐ YES ☐ NO
### D. Details of proposed speaker(s) to be funded by APSO

(Please tick one of the boxes below)

- [ ] We would like to invite APSO to recommend speaker(s) for the program.
- [ ] We would like to propose the following speaker(s) (please fill in the details below)

#### Suggested Faculty 1

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualifications:</th>
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</table>

Current Practice Affiliation:

City:  
Country:  
E-mail Address:  
Phone Number:  

Topic & Total Presentation Time:

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#### Suggested Faculty 2

<table>
<thead>
<tr>
<th>Name</th>
<th>Qualifications:</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tr>
</tbody>
</table>

Current Practice Affiliation:

City:  
Country:  
E-mail Address:  
Phone Number:  

Topic & Total Presentation Time:

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(Please use supplementary sheets to state the speaker details if the space provided is not enough)  
(APSO reserve the final right on whether accepting the proposed speaker(s) to be the speaker(s) of the program)

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Signature of applicant  
Society Stamp of Applicant  
Date

Designation
Objectives

Asia Pacific Stroke Organization is committed to improving educational resources and core clinical skills for the care of acute stroke patients. Priority will be given to under-resourced countries, using focused workshops to improve the care of stroke patients.

In this area, the organization of acute stroke units, the use of intravenous thrombolysis and the systematic organization of secondary prevention stroke strategies are priorities. There is a pressing need for improving care due to small number of stroke units and the low frequency of rt-PA usage in a large proportion of the Asia-Pacific region.

Alternatively, the Asia Pacific Stroke Organization CME chapter is prepared to fund 2(TWO) invited/nominated speakers to improve the conference program of a participating national conference.

Workshop/conference locations: APSO member countries, preferably less-developed countries.

Suggested duration: 1 to 1 ½ days; can be stand-alone or part of a conference.

Frequency: Limited to one per year in a specific country.

Educational content:
Determined jointly by APSO CME Committee and local member society. Local national stroke/neurological societies will be co-organizers.

Drawn from interested APSO members and educational committee members.
Selected local speakers

Budget

2 recommended or selected faculty members, recognised as experts by APSO. The same lecturers are not encouraged to participate in consecutive CME activities in order to give opportunity to as many experts as possible. These individuals will be designated as ‘Asia Pacific Stroke Organization Visiting Professors’

Both visiting Professors will be expected to give a minimum of 2 lectures and can be expected to participate in related academic activities such as poster rounds and evaluation activities.

Local National society will be responsible for organizing accommodation for faculty.

Air travel by economy class only.
CME workshop Application Guidelines

1. The applicant is encouraged to apply at least 4-6 months prior to the suggested CME workshop in 2017. Deadline for submission of application form is 30th March 2017.

2. Application is open to APSO member societies only and the application form should be filled in.

3. The proposed program at the time of application, listing the number of days, expected number of attendees, fees for attendees, locality, conference venue and proposed date should be appended.

4. A one-page conference report is needed from the organisers within 30 days after the end of the conference, detailing attendance number, feedback from attendees, cost of CME.

5. Feedback from attendees in a standard form will be required and a review of the total cost-effectiveness of the CME will be needed.

6. Speaker selection can be as requested by the member country, or nominated by APSO from member countries.

7. Application can be submitted anytime of the year but frequency of support will be limited to one per year per country to ensure proper distribution of resources.

8. The funding support by APSO should be reflected in suitable places in the conference materials, e.g. Phrases such as ‘supported by an educational grant from the Asia Pacific Stroke Organisation (APSO)’. A copy of these conference materials should be submitted to APSO together with the conference report.

9. The Application guideline will be available on the website as well as by notice via e-mail to the member societies.